

Minutes of the April 23rd 2009 CREW Quarterly Board Meeting Oregon State University, Portland Campus

Attending in person:

Name	Position	Organization	Attendance		
			In – Person	Phone	Absent
Executive Board:					
Andre LeDuc	President	University of Oregon	X		
Maiclaire Bolton	Vice President	BC Provincial Emergency Program		X	
Steve Charvat	Secretary	University of Washington			X
Timothy Walsh	Treasurer	WA State Dept. of Natural Resources	X		
Bob Freitag	Executive Director	CREW	X		
Board of Directors					
Stacy Bartoletti	Board Member	Degenkolb Engineers	X		
Tamra Biasco	Board Member	FEMA Region X	X		
Gail Dreckman	Board Member	Bonneville Power Admin.	X		
Jim Goltz	Board Member	California OES Northern Regional Administrator			X
Joan Gomberg	Board Member	USGS		X	
Matthew Mabey	Board Member	Oregon Department of Transportation	X		
Charlie Macaulay	Board Member	Global Risk Consultants	X		
Vaughan Mason	Board Member	WorkSafe Technologies			X
Ines Pearce	Board Member	Pearce Global Partners		X	
Kathryn Forge	Board Member	Public Safety - Canada	X		
Joan Scofield	Board Member	Office of the			X

Name	Position	Organization	Attendance		
			In – Person	Phone	Absent
		Insurance Commissioner			
Fredrick Savaglio	Board Member	Virginia Mason Hospital			X
Tracy Skinner	Board Member	WSRB	X		
Dave Spicer	Board Member	US Army Corp of Eng.			X
Bill Steele	Board Member	University of WA Geophysics Program	X		
Ann Steeves	Board Member	Oregon HHS Region 2			X
John Schelling	Board Member	WA State EMD			X
Yumei Wang	Board Member	DOGAMI	X		
Craig Weaver	Board Member	USGS			X
Robert Zimmerman	Board Member				X
Althea Turner	Member	Oregon Emergency Management	X		
CREW Members:					
James Bela	Member	OR EQ Awareness	X		
Dave Mayer	Member	BPA	X		
Visitors/Guests/:					
Nate Wood	Guest	USGS	X		
Ryan Ike	Guest	FEMA	X		
Mark Carey	Guest	FEMA	X		

Meeting was broadcast via a Portland State Web site

1. Welcome and call to order was made by Andre Le Duc at 10:00a.
2. Approval of minutes was presented by Bill Steele, sitting in for Steve Charvat.

A motion was made to approve the minutes of the Winter Meeting (University of Washington Graham Visitors Center). There was an informal discussion by James Bela on where or not there should be role calls.

Kathryn Forge moved the minutes be approved. Mathew Maybe seconded the motion.

The motion passed by acclamation.

3. Financial Report was given by Andre LeDuc. Tim Walsh was unable to make the meeting

The totals provided below do not include the balance in the Small Operating Expense Account. Tim will provide a written finance report to the Board before the next meeting.

Checking	\$60,506.47
Savings	\$703.19
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Payables Outstanding	\$17,564.13
Receivables (FEMA billed)	\$31,862.97
Net assets	\$75,508.50

4. Project Team Reports – Old Business

- Business/Homeowners Risk Reduction -- Lead: Ines Pearce

The DRB Tool kit will be available locally within the next month. Codes will be requested and distributed to Board Members.

- Effective Message Delivery to the Private sector -- Lead: Robert Zimmerman.

Robert Zimmerman could not attend the meeting and a progress report was postponed until the CREW summer quarterly meeting

- Crustal Scenario – Tim Walsh

Freitag reported that second draft has been prepared and distributed to the planning committee. A third draft will be available shortly. A final review draft is expected July.

Freitag mentioned that he is soliciting offers to help defray print costs. He will keep the board informed. There was a discussion by the board concerning the placement of logos of those partnering with this project as well as with any CREW effort. The Board approved, in concept, of the placement of agency or corporate logos on the CREW product, but would reserve approval on a case by case basis.

- NEHRP report – Yumei Wang

A shore status report was offered by Yumei Wang.

- Grants & Projects – Lead: Maiclaire Bolton

No progress was made during the quarter.

- CREW Strategy Plan, Andre LeDuc

Andre LeDuc reported that the Strategy Plan was linked to the CREW Web site and was driving our 2009 FEMA Grant.

- Benchmarks – Althea Turner

No progress was made during the quarter.

- Bylaws Committee – Joan Scofield, Tim Walsh, Bill Steele

No progress was made during the quarter.

- Next Quarterly Meeting Program: Lead Joan Scofield

The summer CREW meeting was set for July 30th (later rescheduled for July 31st)

Recommendations were made to hold the meeting in Bellingham or Seattle. (A subsequent vote by the Board recommended Seattle as the location for the July CREW Meeting.

5. Old Business

- 2009/2010 Work Program

Andre reported that a draft work program has been drafted. A copy will be presented to the board for comment and submitted to FEMA.

- New Projects:

No new projects were presented

- Web Site – George Freitag

A revised Web site was presented. Comments were received and the Board agreed to proceed. Andre LeDuc requested a motion to approve \$700 to \$800 be approved to develop the site as presented and have it available for the summer meeting.

A motion was made by Stacy Bartoletti and seconded by Bill Steele. The motion passed.

6. Afternoon Session (1:30 pm – 2:30pmpm)

- Tamra Biasco gave a brief overview of FEMA P646 and ATC 64
 - Jay Raskin and Yumei Wang presented Cascadia issues involving tsunami evacuation plans and discussed the Tsunami Evacuation Building workshop